

### CONTRACT REVIEW CHECKLIST

**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

Comments

Term (Duration of Contract)	12 Months (July 1, 2006- June 30, 2007)
Termination Clause	The Agreement may be terminated by one of the parties for any reason upon 30 days written notice. Please refer to Section V.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to Section III and Section VIII.
Regulatory issues	None
Confidentiality Provision	Please see attached Addendum Concerning Student Information.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

**Business Principles:**

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section II(1).
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section II(1).


**Other Issues:**

Comments

Conflict of Interest Disclosures	None.
Non-Negotiable Issues	
Miscellaneous Issues	Please initial change to Section V.
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

  
 By: Attorney (Name and Date)